## **Payment of Overtime**

## **On Working Days:**

For Clerical Staff:	
For First two quarter hours of overtime work	@ 100% of hourly emoluments
For Next four quarter hours of overtime work	@ 170% of hourly emoluments
For Next four quarter hours of overtime work	@ 200% of hourly emoluments
For Rest of the overtime work	@ 200% of hourly emoluments
For Subordinate Staff:	
For First four quarter hours of overtime work	@ 150% of hourly emoluments
For Next four quarter hours of overtime work	@ 200% of hourly emoluments
For Rest of the overtime work	@ 200% of hourly emoluments

## **On Holidays:**

For all Workmen: @ 200% of hourly emoluments for the entire period of work.

## Note:

- 1) Work done for less than one full quarter of an hour shall be deemed to be work done for full quarter of an hour.
- 2) Emoluments shall mean aggregate of Basic Pay including Stagnation Increments, Special Pay, Officiating Pay, Personal Qualification Pay, Increment Component of Fixed Personal Pay and Dearness Allowance.
- 3) Every month shall be deemed to consist of 150 working hours so that the monthly emoluments payable per hour will be deemed to be 1/150<sup>th</sup> of the monthly emoluments.