

UNDERTAKING

I may be sanctioned _____ days Privilege Leave from _____ to _____ for going to _____ for _____.

The Bank shall have no liability whatsoever towards my passage, maintenance abroad, incidental expenses including repatriation.

Further, I shall not seek extension of my leave beyond what is sanctioned at the time of my departure. In the event of my not returning to join duties after expiry of the sanctioned leave, I shall be deemed to have voluntarily abandoned employment with the Bank and the Bank shall be at liberty to strike off my name from the rolls of the Bank without any further reference to me.

Any communication addressed to me by the Bank may be sent to me by Registered Post at the residential address given by me and such sending of letters shall be deemed to be sufficient service on me unless I furnish a fresh address in writing which is duly acknowledged by the Bank.

In the later event any communication sent to me by Registered Post at the address would be deemed to be sufficient service on me.

Date:

Signature:

Name:

PF No.:

Designation:

Branch/Office: