

**Method of Reckoning Seniority in the Subordinate Cadre in the Case of Equality in the Length of Service :**

The seniority among employees of sub-staff having equal length of service is decided on the following basis:-

- If employees had worked on a temporary basis, prior to regular appointment, the one who has worked for a longer period on temporary basis shall be considered senior.
- If employees have acquired higher qualification i.e. matriculation and above, one who has acquired the said qualification earlier shall be treated as senior, If both the employees have passed matriculation examination in the same year, one who has scored higher marks in the matriculation examination will be treated as senior.
- If marks card of both the employees relating to middle pass/8th pass are available, one who has scored higher marks shall be considered senior.
- If, in the category of cases referred to above marks secured are not available, one who is elder in age, shall be considered senior to the other.
- The above will apply both to permanent posting and officiating in a post carrying special allowance and also officiating in the clerical cadre subject to other terms and conditions agreed to under the relative settlements.

(Ref. – PD Circular No. 1024 dated 8.6.1987)