

Hindi Incentive Schemes of Bank

Your attention is invited to OL Department Circular No. 03/2008, dated 08/07/2008 and Instructions issued on the subject from time- to- time, by which information regarding prizes to be given under various incentive schemes. Reconsideration has been done on these instructions by OL Department and it has been decided that no revision is required in this regard. These instructions are being reproduced for your ready reference as under:-

S. No.	Incentive Scheme/Competition	Place	Amt. of Prize
1	Hindi Essay Competition (organised at Zone/Circle level)	First	Rs.3000
		Second	Rs.2000
		Third	Rs.1500
		Consolation	Rs.1200
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2	Best Articles on Banking Subjects published in PNB Pratibha (Staff Journal) published by Head Office during calendar year	First	Rs.3000
		Second	Rs.2000
		Third	Rs.1500
3	Best Articles on Banking Subjects published in Hindi magazine published by Zonal/Circle Offices during financial year	First	Rs.2000
		Second	Rs.1500
		Third	Rs.1200
4	Best Story, Poem, Satire, Memoirs, Repotarj etc.(in each mode) published in PNB Pratibha (Staff Journal) published by HO and Hindi magazines published by ZOs/COs during the year	First	Rs.2000
		Second	Rs.1500
		Third	Rs.1200
5	Hindi Essay Competition organized during Hindi Workshops	First	Rs.1200
		Second	Rs.800
		Third	Rs.600
6	Hindi Essay Competition organized in regular Training Programmes of ZTCS/CSC	First	Rs.1200
		Second	Rs.800
		Third	Rs.600
7	For Staff Members, Awarded 1st, 2nd and 3rd Prizes respectively in various Hindi Competitions organised by Recognized Government Agencies	First	Rs.2000
		Second	Rs.1500
		Third	Rs.1200
8	A. Honorarium for maximum 3 standard Original Hindi Articles published in every issue of PNB Pratibha (Staff Journal) and PNB Monthly Review.		Rs.1000 to Rs. 1500
	B. Honorarium for Maximum 3 standard Original Hindi Articles published in every issue of Zonal/Circle's Hindi magazines		Rs.1000 to Rs. 1500
9	If an Original Hindi Article of any Bank Staff published in prestigious outside magazines, like BTC (Banking Chintan-Anuchintan)/IBA/IBB magazines then providing Additional Honorarium may be considered in addition to the Honorarium paid by that organisation and that amount will be given keeping in mind the amount paid by the outside organisation, but it will be taken into consideration that amount of Honorarium should not be less than the amount paid by outside organisation		Rs.1000 to Rs. 5000
10	Providing Cash Incentive to Staff Members and Retired Staff Members for writing Novels, Story Compilation, Poetry Compilation, Biography and other modes under Bank's Original Hindi Book Writing on Non Banking Subjects		Upto Rs.10000
11	Providing Cash Incentive to Staff Members and Retired Staff Members for translating Standard Books on Technical Subjects like, Banking, HRD, I.T. etc from English to Hindi and publishing the same during the year under Bank's Incentive Scheme for translating Original Standard English Books into Hindi		Upto Rs.10000

12	Providing one time Scholarship to one student studying MA(Hindi) and getting highest marks in one of the universities under Zonal Offices situated in "A" & "B" Regions (one in one Zone) and Circle Offices located in "C" Region (one in each circle)		Rs.5000
13	Bank is organising All India Inter Bank Hindi Essay Competition every year. Information regarding subject, Rules and Regulation of the competition are provided at the stipulated time		
14	An amount of Rs. 25000, Rs.20000, Rs. 5000 and Rs. 5000 respectively is sanctioned for organizing Hindi day/week/fortnight/month etc. and other related functions by Zonal Offices, Circle Offices, ZAOs and ZTCs every year. Detailed Information regarding special tasks/activities to be performed during Hindi Month etc. are provided		

- **Procedure to be adopted for selecting Articles for providing Honorarium/Incentive in the above Sl. No. 8 (A):** A committee under the chairmanship of GM (Rajbhasha) is to be constituted at the level of Head Office OL Department. Deputy/Assistant General Manager of HRD/PAD, AGM/Chief Manager of CCD and AGM/Chief Manager of OL Department will attend the meeting as members and member secretary respectively. The committee can convene one or more meetings in financial year. The committee will select the articles and amount of honorarium.
- **Procedure to be adopted for selecting articles for providing Honorarium/Incentive in the above Sl. NO. 8 (B):** A three members committee under the chairmanship of Zonal Manager/Circle Head is to be constituted. Two officials of Assistant General Manager/Chief Manger level will be its member and OL Officer of the Zone/Circle will work as its convener. The committee can convene one or more meetings in financial year. The committee will select the articles and amount of honorarium.
- **Procedure to be adopted for selecting articles for providing Honorarium/Incentive in the above Sl. No. 9:** The structure of the committee will be as per the above 8(a). Proposal for sanction of incentive amount for the article published in magazine, outside from the bank is to be sent to OL Department by the concerned staff member through OIC of his office. Concerned proposal should reach OL Department within 45 days from the publication of the article. Committee, by its own discretion, can extend this 45 days period in evitable circumstances.
- **Procedure to be adopted for selecting books for providing Honorarium/Incentive in the above Sl. No. 10:** the structure of the committee will be as per the above 8(a). The concerned staff member will submit minimum 10 copies of the book published in financial year to OL Department through his OIC by 31st May. The committee will take final decision on the selection of best book/work for incentive. In case of books/works in any mode are not found up to the mark then no incentive will be given.
- **Procedure to be adopted for selecting books for providing Honorarium/ Incentive in the above Sl. No. 11:** The structure of the committee will be as per the above 8(a). The concerned staff member will submit minimum 10 copies of the translated book published in financial year to OL Department through his OIC by 31st May (**direct in case of retired staff**). The committee will take final decision on the selection of best book/work for incentive. In case of books/works in any mode are not found up to the mark then no incentive will be given.
- Every year one regular student from MA (Hindi) in the above Sl. No. 12 will be selected. The concerned student must have Hindi as an elective subject in the degree examination, which he/she has passed for enrolment for MA (Hindi) and he/she must have scored the highest marks amongst all the students studying as regular students along with him/her. For this, name of the student will be called from head of the Hindi Department of the University.