

**Halting Allowance:**

- a) With effect from 08/03/2024, halting allowance shall be payable at the following rates for the days spent on duty outside the headquarters and where Lodging expenses are not claimed/reimbursed:

	(A)	(B)	(C)
	<b>Places with population of 12 lakhs and above and States of Goa</b>	<b>Places with population of 5 lakhs and above, State Capitals/ Capitals of Union Territories not covered in column (A)</b>	<b>Other Places</b>
<b>Clerical Staff</b>	Rs.1500/- per diem	Rs.1350/- per diem	Rs.1000/- per diem
<b>Subordinate Staff</b>	Rs.1100/- per diem	Rs.900/- per diem	Rs.600/- Per diem

- b) Provided that an employee can also claim lodging expenses reimbursement by production of hotel rent receipt subject to ceilings prescribed hereunder:

	(A)	(B)	(C)
	<b>Places with population of 12 lakhs and above and States of Goa</b>	<b>Places with population of 5 lakhs and above, State Capitals/ Capitals of Union Territories not covered in column (A)</b>	<b>Other Places</b>
<b>Clerical Staff</b>	Rs.3000/- per day	Rs.2500/- per day	Rs.2000/- per day
<b>Subordinate Staff</b>	Rs.1500/- per day	Rs.1250/- per day	Rs.1000/- per day

- c) Provided further that in such cases of reimbursement of hotel rent, boarding charges at 35% of the halting allowance shall be payable.
- d) In centres/stations with population of 12 lacs and above, halting allowance as provided under (a) above shall be payable to an employee upon deputation to another office/branch, within the same municipal limits/urban agglomeration, if the distance of such deputation is 20 km and more from the parent branch/office.

(Ref.:– 12<sup>th</sup> Bi-Partite Settlement dated 08-03-2024)