

Engaging Part Time Medical Retainer at Administrative Offices

The Bank has been engaging Doctors on part time basis at the administrative Offices to provide the following services and on the following terms and conditions:

1. Medical consultation to staff in the circles/Zones/Head Office.
2. Medical examination of staff that habitually remain on sick leave.
3. The retainership agreement will be initially for a period of one year and it is terminable at any time by giving one month notice or on payment of one month retainership fee by either without assigning any reason.
4. It is not a regular or part time appointment and is only a retainership for the specified time/period.
5. The Doctors so engaged at the circle/Zonal/Head offices provide their services for two hours on all working days.
6. The part-time medical consultant should render free consultancy to Bank's regular/retired employees and/or their families.

Ceiling of Retainership Fee Payable to Doctor is s under:

Place/Centre	Retainership fee (per month)
<input type="checkbox"/> Metro Centres <input type="checkbox"/> Major 'A' class cities viz. Hyderabad, Ahmedabad, Bangalore, Pune & Surat <input type="checkbox"/> All Zonal Headquarters excluding single Circle Zonal Headquarter other than those situated at Metro Centres and Major A Class Cities. <input type="checkbox"/> CSC Delhi	Rs.13,000/-
<input type="checkbox"/> All Circle Offices <input type="checkbox"/> Single Circle Zonal Headquarter other than those situated at Metro Centres and Major A Class Cities <input type="checkbox"/> RSC Belapur IT Center Faridabad	Rs.10,000/-
The Competent Authority to enhance the honorarium payable to Part-time medical consultant for Head Office Building will be MD & CEO.	

COMPETENT AUTHORITY

For making appointment of Medical Retainer at all administrative offices except HO Building will be the Head of the Controlling Authority.

PROCESS

To engage the Doctors on part time basis at the Circle / Zonal Offices by giving an **Advertisement** in the Classified Column of widely circulated local newspaper. The qualification of Doctor so engaged will not be less than MBBS and the preference would be given to doctors possessing MD degrees.

(Human Resource Management Division Circular No. 495/2020 dated 26.03.2020)