

## **Sabbatical Leave Scheme for Women Employees to meet their special problems during their career**

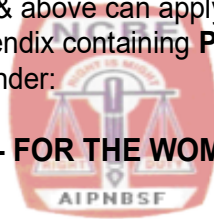
A communication was received from the Ministry of Finance, Government of India, Department of Financial Services vide their letter No.9/20/2011-IR dated 28.02.2012 informing therein that the recommendations of Khandelwal Committee Report in respect of introduction of Sabbatical Leave to the Women Employees of Public Sector Banks (PSBs) to meet their special problem during their career has been accepted by the Government and all the Public Sector Banks.

In view of the above guidelines, the Sabbatical Leave Scheme for the women employees of the bank has been approved to meet their special problems during their career.

Workmen employees & Officers upto MMG Scale -III can apply for the sabbatical leave in the pro-forma enclosed along with the Appendix containing **Part-I to Part-II**.

Similarly, officers in SMG Scale-IV & above can apply for the sabbatical leave in the pro-forma enclosed along with the Appendix containing **Part-I to Part-III**.

The details of the Scheme are as under:



### **SABBATICAL LEAVE SCHEME - FOR THE WOMEN EMPLOYEES**

#### **1. Object**

A Scheme for women employees to meet their special problems during their career.

#### **2. Name of the Scheme**

The Scheme will be called as **Sabbatical Leave Scheme**

#### **3. Definition**

Bank would mean **Punjab National Bank**

**3.1.** "Competent Authority" - would mean a Competent Authority as prescribed under para 8 of this scheme.

**3.2.** "Employee" would mean a lady officer under PNB Officers' Service Regulation 1979 and a female workmen employee of the Bank whose service conditions are governed by the provisions of Awards/Bipartite Settlements.

**3.3.** "Scheme" would mean **SABBATICAL LEAVE SCHEME"**

**3.4.** All other words and expressions used in this scheme but not defined, and defined in the rules, regulations governing the service conditions of the employees will have the same meaning respectively assigned to them under the said rules, regulations & the service conditions.

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