

## Payment of Overtime

### On Working Days:

<b>For Clerical Staff:</b>	
For First two quarter hours of overtime work	@ 100% of hourly emoluments
For Next four quarter hours of overtime work	@ 170% of hourly emoluments
For Next four quarter hours of overtime work	@ 200% of hourly emoluments
For Rest of the overtime work	@ 200% of hourly emoluments
<b>For Subordinate Staff:</b>	
For First four quarter hours of overtime work	@ 150% of hourly emoluments
For Next four quarter hours of overtime work	@ 200% of hourly emoluments
For Rest of the overtime work	@ 200% of hourly emoluments

### On Holidays:

**For all Workmen:** @ 200% of hourly emoluments for the entire period of work.

### **Note:**

- 1) Work done for less than one full quarter of an hour shall be deemed to be work done for full quarter of an hour.
- 2) Emoluments shall mean aggregate of Basic Pay including Stagnation Increments, Special Pay, Personal Qualification Pay, Special Allowance, Transport Allowance and DA thereon, HRA and Fixed Personal Pay.
- 3) Every month shall be deemed to consist of 150 working hours so that the monthly emoluments payable per hour will be deemed to be 1/150<sup>th</sup> of the monthly emoluments.