

### **Notice Period Required for Resignation from Service - Workmen Employees**

With regard to the notice period required for resignation from service by workmen employees and the amount to be recovered from the employees in lieu of waivement of notice period, Para 522(3) of Sastry Award provides that:

"If any permanent employee leaves the service of the bank without giving notice, he shall be liable to pay the bank one month's pay and allowances. A probationer, if he leaves the service without giving such notice, he shall be liable for 14 days' pay and allowances."

**(Personnel Administration Division Circular Letter No. 01/2014 dated 07.01.2014)**

