

**Absence of Employees on Account of Curfew in Residential Areas and Grant of Special Leave:**

(i) Where Curfew is Imposed during Entire Working Hours:

If banks remain closed on account of a curfew order imposed during the entire working hours, the bank employees who are unable to attend office on that day should be treated as on special casual leave.

(ii) Where Curfew is imposed During a Part of the Working Hours:

If curfew was imposed only for a part of the working hours, the employees who attend office during the non - curfew part of working hours should be treated as having attended for the full day and the absence of those employees who did not attend during the non-curfew hours be adjusted against their usual leave.

(iii) Where the employees are Compelled to Stay Away from Duty on Account of Curfew in Residential Areas:

Where an employee was not able to attend the office on account of imposition of curfew either at the place of residence or at the place or work, the absence should be treated as on special casual leave.

(Ref. – PD Cir. Letter No. 67/81 dated 19.12.1981)