

## **Change in Name**

For the purpose of changing his / her name, the employee should publish a notice in the local gazette and also in the local newspaper and give intimation of such change to the Home Deptt. of the concerned State Govt. Once such notice has been given and a period of one month has expired there would appear to be no need of receiving any permission from the State Govt. or any other authority and it would be in order for the bank to accept a change in name.

(Ref. – HRD Division Circular No. 125 dated 4.1.2003)